

## **Halifax Cycling Coalition Board Meeting - Minutes**

Date: Friday, January 11th, 2007

In Attendance: Jared Kolb (co-chair), Bob White (treasurer), Adrian Buckley, Andrew Hayes, Peter Rogers (secretary), Alice Morgan (co-chair), Steve Bromwich (membership director), Al Purdy, Doug Denny, Chris Poulain (vice-chair)

**All members present.**

Alice and Jared report from meeting with Sheila Fougere (Counsellor for district 14, Connaught-Quinpool; Chair of Bicycle Advisory Committee).

**Jared: Has notes from meeting (will forward meeting notes later via email).**

Doug: We need clarity on what is going on with the HRM Bicycle Advisory Committee – minutes haven't been put up online for the last two meetings; we should ask what the status of the committee is, and if the meeting minutes will be posted online

**Alice given task of inquiring after BAC minutes.**

**Bob: [Moves that] we have a member of our board sit on the Active Transportation Advisory Board (ATAB)...**

**Steve seconds motion.**

(Discussion of merits of having official representative sit with ATAB):

Alice calls for vote:

FOR: Jared, Bob, Adrian, Andrew, Peter, Alice, Steve, Al, Chris

AGAINST: Doug

**Motion Passed.**

**It is agreed by all that the co-chairs appoint the ATAB representative.**

**Al appointed as current representative.**

(Discussion of membership fees):

**Doug: [Moves that] the membership director forms a committee to look into appropriate membership fees.**

**Jared seconds motion.**

**Motion passed unanimously.**

(Discussion of need for information pamphlets, membership form, etc):

**Re: Brochure: Chris and Adrian assigned to create brochure template, to be ready for next meeting.**

**Re: Membership Form: Andrew will re-do form, including mission statement.**

(Discussion of issues with website and mailing list):

**Doug: Will change mailing list to moderated mailing list (all present agree that the list should be moderated). Will also move information from the wiki to cycle-halifax.**

(Discussion of banking):

**Bob: [Moves that] Signing authority be granted to treasurer, both co-chairs, and vice-chair; that two signatures are required to withdraw cheques.**

**Seconded by Steve.**  
**Passed unanimously.**

**Alice: Call for suggestions for official committees.**

Committees created:

1. **Policy & Infrastructure** (bike racks, potholes, reporting of problems, etc.)
  - 1.1. Committee Members: Adrian, Al, Chris
2. **Communications** (external to HCC, media, liason, election HRM)
  - 2.1. Committee Members: Alice, Jared and Chris (CLOSED COMMITTEE)
3. **Events & Education**
  - 3.1. Committee Members: Doug, Jared, Andrew, Peter
4. **Budget & Finances**
  - 4.1. Committee Members: Bob, Steve, Andrew (CLOSED INITIALLY)
5. **Membership Committee**
  - 5.1. Committee Members: Steve, Bob, Andrew, Adrian

Dates of next executive meeting and next general meeting:

**Executive meeting on thursday, January 31 @ 6:30 pm.**  
**General meeting on wednesday, February 20<sup>th</sup> (time to be determined)**

**Meeting adjourned.**